

# Name and Contact Information of Controller as well as the Data Protection Officer

This data protection information applies to the processing of data by the controller:

SCHIEDERMAIR RECHTSANWÄLTE  
Partnerschaftsgesellschaft von Rechtsanwälten und Steuerberatern mbB  
(hereinafter: SCHIEDERMAIR RECHTSANWÄLTE)  
Eschersheimer Landstrasse 60  
60322 Frankfurt am Main, Germany  
Email: [kanzlei@schiedermair.com](mailto:kanzlei@schiedermair.com)  
Phone: +49 69 95508-0  
Fax: +49 69 95508-100  
[www.schiedermair.com](http://www.schiedermair.com)

The Data Protection Officer of SCHIEDERMAIR RECHTSANWÄLTE may be contacted at the above address, to the Attention of: Data Protection Officer or under [stadler@schiedermair.com](mailto:stadler@schiedermair.com).

## Collection and Storage of Personal Data as well as the Type and Purpose of their Use

### When you Visit the Website

When you visit our website [www.schiedermair.com](http://www.schiedermair.com), the browser on your device automatically sends information to the server for our website. This information will be stored temporarily in a so-called log file. The following information will be recorded without any action on your part and will be stored until it is automatically deleted: IP address of the respective computer, date and time of access, name and URL of the accessed file, website from which access was made (referring URL), the browser that was used and, if applicable, your computer's operating system and the name of your access provider.

We will process the above data for the following reasons:

- To ensure a smooth connection with the website;
- To ensure comfortable usage of our website;
- To evaluate the system's security and stability; and
- For other administrative purposes.

The legal basis for processing the data is Article 6(1), sentence 1, letter (f) GDPR. Our legitimate interest for collecting the personal data is as a result of the purposes listed above. We will, under no circumstances, use the collected data to draw conclusions about you, as a person.

In addition, we use cookies and analytic services when you visit our website. For additional information, please refer to the sections "Cookies" and "Analytic Tools" of this Data Protection Declaration.

### Upon Registering for our Newsletter

If you have expressly consented pursuant to Article 6(1), sentence 1, letter (a) GDPR, we will use your email address to send you our newsletter on a regular basis. To receive the newsletter, it is sufficient that you provide an email address.

You can unsubscribe at any time, for example, by sending an email to the contact person indicated in the respective newsletter or to [kanzlei@schiedermair.com](mailto:kanzlei@schiedermair.com).

### Within the Context of a Client Relationship or Working on Client Matters

SCHIEDERMAIR RECHTSANWÄLTE processes personal data that we receive from you (client or contact person of the client) as part of a client relationship or as a result of working on a matter concerning you (opposing party in a legal matter or contact person of the opposing party), as well as from authorities involved in client matters, e.g. contact persons at courts and public bodies.

The legal basis for processing data as part of a client relationship is Article 6(1), sentence 1, letter (b) GDPR. Within the context of the processing of client data, the legal basis therefor is Article 6(1), sentence 1, letter (f) GDPR to the extent the data processing is necessary to assert, exercise, or defend legal claims, and there is no reason to assume that you have an overriding interest to not have your data be processed.

The purpose for processing data is to provide our services to our clients i.e., in particular to examine and enforce legal claims as well as to satisfy our legal obligations. This is also our legitimate interest for processing data.

### **Transfer of Data**

Within SCHIEDERMAIR RECHTSANWÄLTE, those departments and persons who need your data to satisfy our contractual and legal obligations will have access to it. Your personal data will not be transmitted to third parties for purposes other than those listed below.

We will transfer your personal data to third parties only if:

- You have given your express consent pursuant to Article 6(1), sentence 1, letter (a) GDPR;
- This is permitted by law and is necessary to process contractual relationships with you in accordance with Article 6(1), sentence 1, letter (b) GDPR;
- If a legal obligation for a transfer pursuant to Article 6(1), sentence 1, letter (c) GDPR exists; or
- The disclosure pursuant to Article 6(1), sentence 1, letter (f) GDPR is necessary to assert, exercise, or defend a legal claim and there is no reason to assume that you have an overriding interest to not have your data be transferred.

Data will, in particular, be transferred to courts, authorities, and banks for these reasons.

It is also possible to transfer data under the above-mentioned reasons to recipients in third countries, but only as part of a client relationship and/or to process a client matter.

In addition, we occasionally use service partners who have been engaged by us to process personal data in accordance with our instructions as part of an order (so-called Processor). They have also all signed an agreement on professional confidentiality in accordance with §203 German Penal Code.

### **Making Data Available**

Within the context of the client relationship between you and SCHIEDERMAIR RECHTSANWÄLTE, you need to provide only those personal data that are necessary to establish, perform, and terminate the client relationship or those that SCHIEDERMAIR RECHTSANWÄLTE must collect by law. Without these data SCHIEDERMAIR RECHTSANWÄLTE will, as a general rule, need to decline entering into a client relationship.

### **Duration of Storage**

The data collected within the context of the client relationship or to work on a client matter will be stored as long as is necessary to perform the work on behalf of the client. SCHIEDERMAIR RECHTSANWÄLTE also archives the data to satisfy legal obligations regarding retention periods. These are ten years to the end of a year for attorney files (Section 199(3) No. 1 German Civil Code); 30 years to the end of a year for files involving advising on inheritance law matters (Section 199(3a) German Civil Code, Section 5(4) Regulation for Notaries); 100 years to the end of a calendar year for notarial files with deed roles, list of inheritance contracts, list of names for the deed role and collection of deeds, including the inheritance contracts maintained separately (Section 5(4) Regulation for Notaries). The period commences with the end of the calendar year in which the respective matter ended. In addition, we store data in accordance with other statutory obligations concerning retention, e.g. from the German Commercial Code or the Tax Code. These are typically six or ten years.

### **Automated Decision-Making, Including Profiling**

There is no automated decision making, including profiling.

## Cookies

We use cookies on our site. These are small files that your browser automatically creates and that are stored on your device (laptop, tablet, smartphone, etc.) when you visit our site. Cookies do not damage your device and they do not contain viruses, Trojans, or other malware.

Information is stored in the cookie that is generated in connection with the specific end device used. This does not, however, mean that we become aware of your actual identity.

The use of cookies serves, on one hand, to improve the use of our offer to you. For example, we use so-called session cookies to recognize that you had already visited individual pages of our website. These are deleted automatically after leaving our site.

In addition, to optimize user-friendliness, we also use temporary cookies that are stored on your end device for a specified period of time. If you visit our site again to use our services, it will automatically recognize that you have already visited our site and what entries and settings you made so that you do not have to enter them again.

On the other hand, we use cookies to record statistics concerning the use of our website and to evaluate it for the purpose of optimizing our offers to you (see section "Analytic Tools"). These cookies allow us to automatically recognize that, when you return to our site, you had already visited our site. These cookies are automatically deleted after a defined period of time.

The data processed by cookies is required for the reasons set forth above to protect our legitimate interests and those of third parties pursuant to Article 6(1), sentence 1, letter (f) GDPR.

Most browsers automatically accept cookies. You can configure your browser, however, so that no cookies are stored on your computer or a message always appears before a new cookie is created. The complete deactivation of cookies may, however, prevent you from using every function of our website.

## Analytic Tools

The tracking measures listed below, and as used by us, are used on the basis of Article 6(1), sentence 1, letter (f) GDPR. With these tracking measures we want to ensure that our website is designed to meet requirements and is continually optimized. We also use tracking measures to record statistics regarding the use of our website and to evaluate it for the purpose of optimizing our offers to you. These interests are deemed to be justified within the meaning of the preceding provision.

The DC Storm tracker of DC Storm Deutschland GmbH (Bessie-Coleman-Str. 7, 60549 Frankfurt am Main) is installed on our website. However, there is no evaluation using this tracker.

## Your Rights

You have the right:

- Pursuant to Article 15 GDPR, to request **information** about your personal data processed by us. In particular, you may request information about the purposes of the processing, the categories of personal data, the categories of recipients to whom your data have been or will be disclosed, the planned period of storage, the right to rectification, deletion, restriction of processing or objection, the right to file an objection, the origin of your data if they were not collected by us, and also the existence of automated decision-making, including profiling and, if applicable, meaningful information on the specifics thereof;
- Pursuant to Article 16 GDPR, to request the immediate **correction** of incorrect, or to make complete, personal data stored by us;
- Pursuant to Article 17 GDPR, to request the **deletion** of your personal data stored by us, to the extent the processing is not necessary to exercise the right to freedom of expression and information, to satisfy a legal obligation, for reasons of public interest, or to assert, exercise, or defend legal claims;

- Pursuant to Article 18 GDPR, to **restrict the processing** of your personal data if you dispute the accuracy of the data, if the processing is unlawful but you decline the deletion of the data and we no longer need the data, but you need it to assert, exercise, or defend legal claims or if you have filed an objection to the processing pursuant to Article 21 GDPR;
- Pursuant to Article 20 GDPR, to receive your personal data that you have provided to us, in a **structured, commonly-used and machine-readable format** or to request its **transfer to another controller**; and
- Pursuant to Article 77 GDPR, to lodge a complaint with a supervisory authority. You may generally contact the supervisory authority of your habitual residence, place of work, or our office.

### Right of Withdrawal

According to Article 7(3) GDPR, you have the right to withdraw your consent at any time without affecting the lawfulness of the processing based on the consent prior to its withdrawal. Please send your withdrawal to [kanzlei@schiedermair.com](mailto:kanzlei@schiedermair.com) or by post to the above address of the controller.

### Right of Objection

To the extent your personal data is processed on the basis of legitimate interests pursuant to Article 6(1), sentence 1, letter (f) GDPR, you have the right, pursuant to Article 21 GDPR, to object to the processing of your personal data, provided that there are reasons for this which arise from your particular situation or the objection is based on direct marketing. In the latter case, you have a general right of objection, which we will implement without a particular situation having been specified. If you wish to exercise your right of objection, simply send an e-mail to [kanzlei@schiedermair.com](mailto:kanzlei@schiedermair.com).

### Data Integrity

We use appropriate technical and organizational security measures to protect your data against accidental or intentional manipulation, partial or complete loss, destruction, or unauthorized access by third parties. Our security measures are continuously improved in accordance with technological developments.

### Timeliness and Amendment of this Data Protection Declaration

We reserve the right to amend this Data Protection Declaration from time to time so that it always complies with then-current legal requirements. When you visit our website, the then-current Data Protection Declaration will apply.

Status: May, 2018